

REQUESTS FOR MODIFICATION OF CODE REQUIREMENTS INCLUDING REQUESTS FOR THE USE OF ALTERNATIVE MATERIALS, DESIGN METHODS OF CONSTRUCTION OR EQUIPMENT

Requests for modification to the requirements of the Building Code are governed by Section 104.10, and the use of alternative materials, design, method of construction of equipment are governed by Section 104.11, of Part II of Baltimore City Building and Fire Related Code, 2020 edition.

Please submit your request to:

Mr. Jason Hessler, Deputy Commissioner
Permits & Code Enforcement
Department of Housing and community Development
417 E. Fayette Street – Room 101
Baltimore MD 21202
DHCD.PlansReview@baltimorecity.gov

Please state the following:

- A. The address and/or name of the property as well as the plan number and/or application if one has been given;
- B. The particular Code Section to be modified;
- C. If applicable, the alternative materials, design, method of Construction or equipment to be used;
- D. The justification that makes strict adherence to the Code Impractical: and
- E. An explanation as to how the proposed modification or the proposed alternative material, design, method of construction or equipment will comply with the intent and purpose of the Code and will not lessen health, accessibility, life and fire safety, structural or other requirements, including sketches as needed.
- F. Sign the Request.
- G. Attach an authorization form from the Owner if acting as Owner's Representative.
- H. Include signature and date lines for Deputy Commissioner's Signature:

Approved:

Jason Hessler, Deputy Commissioner

Date

Copies of the request can also be sent to:

Mr. Franc Udentia, Assistant Commissioner
Permits, Trade Licensing and Plans Review
Department of Housing and Community Development
417 E. Fayette Street – Room 101
Baltimore MD 21202
franc.udentia@baltimorecity.gov

For further information, please call Mr. Udentia at 410-396-3460

